

**OUR LADY OF GRACE SENIOR HIGH SCHOOL, MAMPONTENG – ASHANTI**

**ADMISSION ACCEPTANCE FORM**

1. Full name of student (surname first) .....
2. Date of Birth ..... Age .....
3. Day or Boarding .....
4. Date of Admission .....
5. Full Address .....
6. Hometown .....
7. Region .....
8. Last School Attended .....
9. Religious Denomination .....
10. Name of Father .....
11. Name of Mother .....
12. Name of Guardian (if any) .....
13. Contact Number of Parents/Guardian .....

**UNDERTAKING BY STUDENT**

1. I wholeheartedly accept the admission offered to me in Our Lady of Grace Senior High School.
2. I am fully aware that OLAG S.H.S. is a Catholic Institution. I shall therefore submit myself to the teaching and practices of the church as pertained in the school, so long as I remain a student of the school.
3. I pledge to abide by all school rules and regulations so long as I continue to be a student of this school and shall subject myself to disciplinary action, including suspension, withdrawal from the boarding house or withdrawal/dismissal, should I contravene any of the rules.
4. I fully understand and accept that I shall subject myself to withdrawal/dismissal for either bad conduct or poor academic performance or both.
5. I accept that I have been offered admission into my chosen programme, and that this programme cannot be changed unless with the written consent of my parent or guardian, and only if the school authorities deem it practically possible.
6. I fully understand and accept that the school will not accept any change of name or address while I continue to be a student here without the written consent of my parents or guardian and an affidavit from a Law Court.
7. I understand that braiding of hair or any form of hair treatment is strictly prohibited in the school.
8. I hereby solemnly and faithfully pledge to work hard at my studies and to be of good behaviour throughout my stay in the school.

Name of student .....

Signature .....

Date .....

### **UNDERTAKING BY PARENT/GUARDIAN**

1. I, the undersigned parent/guardian, hereby undertake to ensure that my ward ..... lives up to expectations both academically and conduct-wise while he/she remains a student of OLAG. This I pledge to do through constant monitoring and counselling.
2. I accept this offer because I am in the position to fulfil my financial obligations to the school for the entire period the ward will be in the school.
3. I pledge to cooperate with the staff in matters of disciplinary action against my ward, even when it becomes necessary for him/her to be withdrawn for bad conduct or poor academic performance or both.
4. I undertake to exhibit the highest sense of commitment and responsibility in paying my ward's fees regularly and promptly at the beginning of each term to avoid him/her being sent out of school and or being prevented from writing internal and external examinations in the school.
5. I pledge to attend P.T.A. meetings and to co-operate fully with the Headmaster and staff on all matters relating to education delivery and the running of the school.
6. I also acknowledge that my ward's admission to the school is not subject to transfer to another school. However, if a transfer becomes extremely necessary, a full term's notice shall be given, or a full term's fees shall be paid in lieu of notice.

Name of Parent/Guardian: .....

Signature: .....

Date: .....